

MINUTES
City of Niagara
Regular City Council Meeting
Wednesday, June 26, 2024
Niagara City Hall
1029 Roosevelt Road
Niagara, WI 54151

The meeting was called to order at 5:00 p.m. by Mayor Joe Johnston. Present: Mayor Johnston, Alderpersons Lynn Burke, Michael Darne, Dan Decker, Lisa Johnson, Glenn Lantagne, Don Shampo, Police Chief Mike Chapman, Administrator/Clerk/Treasurer Audrey Fredrick, Public Works Coordinator Jim Stachowicz

A motion was made by Alderperson Lantagne and seconded by Alderperson Darne to approve the minutes from the Regular Meeting May 22, 2024, and Special Meeting, June 6, 2024. Motion carried.

A motion was made by Alderperson Darne and seconded by Alderperson Decker to pre-approve the bills for July 2024. Motion carried.

The reports were reviewed. Alderperson Decker moved to approve the reports as presented. Alderperson Darne seconded the motion. Motion carried.

Reports from department heads or elected officials:

- Mayor Johnston
 - The anticipated ground breaking date for the M.J. Electric is July 8, 2024
- Police Chief Chapman
 - Officer Seth Davis will start the academy at the end of June.
 - Officer Dan St. Amour started duty on June 3.
 - Long grass and debris letters continue to be sent.

Parking access at the Riverside Fields was discussed. The gate for emergency access is closed and locked at all times, with the exception of during games. When games are held, the gate is closed but unlocked. Alderperson Shampo moved to accept this decision, with the recommendation that the Council review the access next year. Alderperson Burke seconded the motion. Motion carried.

Due to excessive speed and traffic on Bousley Parkway during soccer and softball games, Alderperson Decker moved to add temporary/seasonal speed bumps and signage along that road. Alderperson Shampo seconded the motion. Motion carried.

Administrator Fredrick provided an update on the water tower project discussions with Cedar Corporation, including submittals and estimates. She noted that Public Works Coordinator Stachowicz and Treatment Plant Operator Dunlap have been instrumental in providing information to the engineers. Alderperson Decker moved to accept the report. Alderperson Darne seconded the motion. Motion carried.

A motion was made by Alderperson Shampo to adopt Chapter 5.13 *Offenses Against Election Officials*, Sec 5.13.010 *Harassment of Election Workers* to the Niagara Municipal Code. Alderperson Darne seconded the motion. Motion carried.

Alderperson Decker moved add Hunter French to the Fire Department Roster. Alderperson Burke seconded the motion. Motion carried.

A motion was made by Alderperson Decker to forward a variance request from Shad Brown for garage construction on parcel 261-00484.000 to the Planning Commission. Alderperson Lantagne seconded the motion. Motion carried.

A motion was made by Alderperson Shampo to forward a variance request from Mark Fitzpatrick for a garage construction on parcel 261-01502.000 to the Planning Commission Alderperson Decker seconded the motion. Motion carried.

Alderperson Darne moved to approve the annual renewal of City liquor and tobacco licenses as listed, contingent that all statutory requirements are met. Alderperson Decker seconded the motion. Motion carried.

A motion was made by Alderperson Decker to approve the renewal of operator licenses as listed. Alderperson Shampo seconded the motion. Motion carried.

Administrator Report - Audrey Fredrick

- Tracy Daun implemented the new credit card payment system for utilities, citations and miscellaneous charges. In addition, she applied the payment links to the city website and created QR Codes for smartphone payments. A QR code and the payment website will be added to the water bills as a payment option.

Public Works Report- Jim Stachowicz

- The Rural Water representative will be in Niagara on July 2.
- Cody Bath will be replacing Wyatt Spade for the Public Works summer help; Wyatt has to report to college early for football practice.
- The fire hydrant behind Northwoods IGA has been repaired.
- A water leak was repaired on Washington Avenue near the former Gunville Trucking site.
- Jacobs Engineering is setting up a program to assist with the lead service line identification project.
- The steps and railing at City Hall need replacing. A short-term repair will be done, and an estimate for the replacement will be requested.

Committee Reports:

- Beautification – Lynn Burke
 - The flower pots were planted in June.
 - A fundraising booth will be at the Lions Club Picnic
- Finance – Alderperson Decker
 - The audit and financial reports have been reviewed with all in good order.
- Parks – Alderperson Shampo
 - The parks and ball fields are in great shape.

Alderperson Burke moved to set the next regular meeting date as Wednesday, July 17, 2024 at 5:00 p.m., noting that this will be a schedule adjustment from the fourth Wednesday of the month. Alderperson Johnson seconded the motion. Motion carried.

There being no further business, a motion was made by Alderperson Lantagne and seconded by Alderperson Decker to adjourn. Motion carried.

The meeting was adjourned at 6:06 p.m.