

MINUTES
City of Niagara
Regular City Council Meeting
Wednesday, December 20, 2023
Niagara City Hall
1029 Roosevelt Road
Niagara, WI 54151

The meeting was called to order at 5:00 p.m. by Mayor Joe Johnston. Present: Mayor Johnston, Alderpersons Lynn Burke, Michael Darne, Dan Decker, Lisa Johnson, Glenn Lantagne and Donald Shampo, Police Chief Angela Moreau, Administrator/Clerk/Treasurer Audrey Fredrick; Public Works Coordinator Jim Stachowicz, Assistant Police Chief Mike Chapman, Municipal Judge Tracy Daun

A motion was made by Alderperson Lantagne to approve the agenda. Alderperson Burke seconded the motion. Motion carried.

There were no public appearances.

A motion was made by Alderperson Shampo and seconded by Alderperson Johnson to approve the minutes from the Budget Hearing November 29, 2023 and the Regular City Council Meeting November 29, 2023. Motion carried.

A motion was made by Alderperson Burke and seconded by Alderperson Johnson to pre-approve the bills for January 2024. Motion carried.

The reports were reviewed. Alderperson Decker moved to approve the reports as presented. Alderperson Darne seconded the motion. Motion carried.

Reports from department heads or elected officials:

- Assistant Police Chief Chapman:
 - Winter parking ban reminders were issued to 33 residents.
 - The Rainbow House is making a monetary donation to assist with domestic abuse prevention.
 - A lockdown drill was conducted at the school.
 - A significant arrest for “intent to deliver” was made resulting in a 30-gallon tote filled with bags of marijuana.

Administrator Fredrick reported on the outcome of the Planning Commission meeting on December 6, 2023:

- Dog daycare and services at 1272 River Street was approved after lengthy discussion with the stipulation that certain conditions are met; a conditional use permit will be issued and revisited at six months.
- Sale of three city parcels to M.J. Electric LLC was approved.
- Rezoning of parcels to be sold to M.J. Electric LLC from Industrial to Commercial (C2) was approved.
- Approved the abandonment of a portion of Coolidge Avenue between Washington Avenue and Bousley Parkway.

Alderperson Burke moved to acknowledge the action of the Planning Commission and Alderperson Johnson seconded the motion. Motion carried.

Municipal Judge Daun presented a proposal to purchase and utilize a Clerk of Court software program which will continue to streamline the judicial reporting process through an automated process instead of manual data entry. The program will track and interact with the Department of

Revenue. Alderperson Decker moved to authorize the purchase. Alderperson Shampo seconded the motion. Motion carried.

A motion was made by Alderperson Johnson to deny a proposal from Ayres Associates to prepare a Comprehensive Outdoor Recreation Plan (CORP) for the purpose of qualifying for specific grants, due to the cost of the CORP. Alderperson Shampo seconded the motion. Motion carried.

Alderperson Decker moved to adopt Resolution 12-20-23 *Authorizing Short-Term Borrowing*. Alderperson Darne seconded the motion. Motion carried.

Alderperson Shampo made a motion to adopt Resolution 12-20-23-2 *Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing*. Alderperson Burke seconded the motion. Motion carried.

Alderperson Shampo moved to adopt *Declaration of Official Intent – Water and Sanitary Sewer*. Alderperson Burke seconded the motion. Motion carried.

A motion was made by Alderperson Johnson to approve the purchase of a Hotsy pressure washer at a price of \$7,728.00. Funds will come from the line of credit issued by Stephenson National Bank and Trust. Alderperson Lantagne seconded the motion. Motion carried.

Alderperson Decker moved to issue a temporary liquor license to the Knights of Columbus for a smear tournament at St. Anthony's Hall on February 17, 2024. Alderperson Shampo seconded the motion. Motion carried.

Alderperson Shampo moved to issue a temporary operator license to Andy Herman for the Knights of Columbus for a smear tournament at St. Anthony's Hall on February 17, 2024. Alderperson Johnson seconded the motion. Motion carried.

A motion was made by Alderperson Darne to approve the nomination list of election inspectors for the 2024-2025 election cycle. Alderperson Johnson seconded the motion. Motion carried.

Administrator Report - Audrey Fredrick

- Mr. and Mrs. Fred (Fritz) and Ann Rouse donated \$10,000 to the beautification fund; their generous donation is gratefully acknowledged.
- Noted former Deputy Clerk-Treasurer / Utility Clerk Laura Valley upgraded several processes, which will assist in future operations. She will continue to provide assistance through mid-January as needed.
- Appointed Deputy Clerk-Treasurer / Utility Clerk Jenny Nickels will begin her duties on January 15, 2024.
- Municipal Judge Tracy Daun appointed and swore in Tanya Neuens as Clerk of Court.

Public Works, Water and Sewer Report – Jim Stachowicz

- Various street signs were replaced.
- Brush removal is continuing from right-of-way areas.
- The compost site was cleaned up.
- The crew has been salting roads due to continuing freezing rain.
- The furnace was replaced in the lower truck garage.
- Hydrant flow testing will take place this month.
- A new Boss plow blade is needed.

Committee Reports:

- Beautification – Lynn Burke
 - Main Street Makeover will be holding a bake sale in February.
 - Will work on making cosmetic improvements to the waterfall area next year with the assistance of the Public Works department.
- Finance – Alderperson Decker
 - Financial reports have been reviewed and are in good shape.

Alderperson Decker moved to set the next regular meeting date as Wednesday, January 24, 2024, at 5:00 p.m. Alderperson Burke seconded the motion. Motion carried.

There being no further business, a motion was made by Alderperson Decker and seconded by Alderperson Shampo to adjourn. Motion carried.

The meeting was adjourned at 5:51 p.m.