

MINUTES
City of Niagara
Regular City Council Meeting
Tuesday, August 27, 2019
5:00 P.M.
Niagara City Hall
1029 Roosevelt Road
Niagara, WI 54151

The meeting was called to order at 5:00 p.m. by Mayor George Bousley. Present: Mayor Bousley, Aldermen Lynn Burke, Teresa Clement, Dan Decker, Larry Kuchinski, and Glenn Lantagne; Police Chief Angela Moreau, Public Works Coordinator Ron Rugg and Administrator/Clerk/Treasurer Audrey Fredrick. Excused: Alderman Mike Darne. Also present: Father Michael Lightner, Aaron Volling, Lori White, and Karen Klenke.

Mayor Bousley administered the Oath of Office to Administrator/Clerk/Treasurer Audrey Fredrick. Alderman Decker moved to acknowledge the oath. Alderman Kuchinski seconded the motion. Motion carried.

Administrator Fredrick administered the Oath of Office to Police Chief Angela Moreau. Alderman Decker moved to acknowledge the oath. Alderman Clement seconded the motion. Motion carried.

Police Chief Moreau administered the Oath of Office to City Chaplain Father Lightner. Alderman Clement moved to acknowledge the oath. Alderman Burke seconded the motion. Motion carried.

A motion was made by Alderman Clement and seconded by Alderman Lantagne to approve the agenda. Motion carried.

There were no public appearances.

A motion was made by Alderman Kuchinski and seconded by Alderman Clement to approve the minutes from the July 23, 2019 public hearing; July 23, 2019 regular City Council meeting; August 23, 2019 special meeting and August 25, 2019 special meeting. Motion carried.

A motion was made by Alderman Decker and seconded by Alderman Clement to pre-approve the bills for September 2019. Motion carried.

The reports were reviewed. Alderman Clement moved to approve the reports as presented. Alderman Kuchinski seconded the motion. Motion carried.

There were no reports from department heads or elected officials.

A request was made by Aaron Volling for a waiver of ordinance 7-1-12 (c)(23) *Prohibited and Protected Animals*. Mr. Volling currently has chickens, which are prohibited, as emotional support animals. Lori White, Mr. Volling's neighbor, attested that she has no issues with the presence of the birds. Mr. Volling stated that there is no rooster, the waste is composted, and the birds will be winterized. Police Chief Moreau noted that the area is well maintained. Alderman Lantagne moved to approve the waiver and to absolve the initial ordinance violation. Alderman Decker seconded the motion. Police Chief Moreau stated that in the event

complaints are made, the waiver would need to be revisited. A roll call vote was taken, with all voting "AYE" in favor of the waiver. Motion carried.

The water meter for account 234401 was sent to a laboratory for testing of accuracy, due to excessive water flow registered. It was noted that the laboratory was independent of the meter manufacturer. Testing results indicated that no malfunctions were found. A motion was made by Alderman Decker to support the accuracy of the meter. Alderman Lantagne seconded the motion. Motion carried.

Public Works Coordinator Rugg stated the fence at the south baseball field is curled under and dangerous. A 72 foot and 130 foot stretch of fencing needs replacing, at a cost of \$3,500.00. Alderman Decker moved to replace the fence, and Alderman Lantagne seconded the motion. Motion carried.

Alderman Decker moved to adopt the State's general records schedule in its entirety, pursuant to Wisconsin Statute 19.21.

A motion was made by Alderman Decker to amend the city capital asset definition to "*an asset with initial value of \$5,000.00 or higher, an estimated useful life in excess of a year, and have measurable future economic value*". The former capital asset definition was "*an initial, individual cost of \$1,000.00 or higher and an estimated useful life in excess of a year.*" Alderman Clement seconded the motion. Motion carried.

Alderman Kuchinski moved to amend budget lines as necessary to reflect reimbursement of expenses from grant proceeds. Alderman Clement seconded the motion. Motion carried.

Alderman Decker made a motion to create a new bank account "*Sewer Reserve and Redemption Fund*" to meet bond requirements. Alderman Lantagne seconded the motion. Motion carried.

A motion was made by Alderman Clement to approve a temporary liquor license for the Knights of Columbus steak fry at St. Anthony's Church on Saturday, September 14, 2019. Alderman Kuchinski seconded the motion. Motion carried.

Alderman Decker moved to approve a temporary operator's license for Mike Darne for the Knights of Columbus steak fry at St. Anthony's Church on Saturday, September 14, 2019. Alderman Lantagne seconded the motion, Motion carried.

A motion was made by Alderman Clement to approve an operator's license for Autumn Israel. Alderman Decker seconded the motion. Motion carried.

Administrator/Clerk/Treasurer Fredrick provided the Administrative Report:

- Deputy Clerk/Treasurer Tracy Coppens is updating the ordinance books.
- Administrator Fredrick will be meeting with city auditor Scott Sternhagen and Jeff Belongia of the HSE & Co Wisconsin Public Finance office to discuss debt restructuring.
- The application for authority to issue bi-monthly utility billing has been submitted to the Public Service Commission and is pending approval.
- Administrator Fredrick is working with the city liability and worker's compensation insurance carriers to finalize a health and safety manual. Also in progress are a harassment policy and workplace violence awareness plan.

Alderman Decker moved to accept the report as presented, and Alderman Clement seconded the motion. Motion carried.

Public Works Coordinator Rugg provided the Water and Sewer Report:

- Sections of storm sewers need placing.
- No other major issues.

Alderman Decker made a motion to accept the report, and Alderman Burke seconded the motion. Motion carried.

Committee Reports:

There were no committee reports.

A motion was made by Alderman Decker to set the date for a special meeting – personnel action for Thursday, August 29, 2019 at 5:00 p.m. Alderman Kuchinski seconded the motion. Motion carried.

Alderman Decker made a motion to set the next regular City Council meeting for Tuesday, September 24, 2019 at 5:00 p.m. Alderman Lantagne seconded the motion. Motion carried.

There being no further business, a motion was made by Alderman Lantagne and seconded by Alderman Decker to adjourn. Motion carried.

The meeting was adjourned at 5:42 p.m.